

STUDENT EXCHANGE AGREEMENT
Between
University of Alabama at Birmingham
(UAB)
Birmingham, Alabama, U.S.A.
And
ALEXANDRIA UNIVERSITY
(AU)
Alexandria, Egypt
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In the interest of expanding educational opportunities, UAB and AU agree to promote the exchange of students under the following provisions:

1. Exchange Coordinator

Each party to the agreement will appoint an officer who will be responsible for the coordination and administration of the exchange, including the selection and counseling of the exchange participants. For UAB, **the Assistant Program Director for Education Abroad will serve as Exchange Coordinator**. For the AU, that role will be played by _____.

2. Duration of Exchanges

Students may be exchanged for a summer, a semester, or an academic year.

3. Number of Students to be Exchanged

The number of qualified students to be exchanged will be determined by mutual agreement between the two institutions.

4. Balancing the Exchange

Parity in numbers of exchange students is the objective of the agreement. Numbers should be counted in semester units: 1 summer= 0.5, 1 semester=1, 1 academic year=2. Each party should be prepared, however, to consider a disparity in any given semester or year during the period agreement. Any and all imbalances shall be resolved by the end of the period of agreement.

5. Academic Status

All students will remain enrolled as regular degree candidates at the home institution and will not be enrolled as candidates for degrees at the host institution. Students are expected to maintain full-time status at the host institution. Exchange students will have the rights and be subject to the same regulations at the host institution.

6. Student Eligibility

The Exchange Coordinator at each institution, acting after consultation with the appropriate academic unit, will be responsible for the selection of suitable nominees for exchange. It is understood that the Coordinator will nominate students who are both academically and personally suitable for exchange abroad and that details of academic background as well as references will be provided to the host institution. It is hoped that

the host institution will not reject a nominated student unless he/she does not meet established admission requirements for international students, or unless the host institution cannot guarantee availability of required courses.

Students involved in the exchange will have proficiency level in Arabic/English that will allow them to attend regular university classes. The appropriate level will be demonstrated through the required tests in each institution.

7. Transcripts

Both institutions agree to provide a transcript at the end of the period of study, giving details of the courses studied and grades and credits awarded.

8. Student Program Fees

Each student will pay his or her regular tuition and fees to the home institution and will receive these benefits in turn from the host institution. All housing and meal costs will be the responsibility of the exchange student. The host institution agrees to provide all necessary assistance in arranging accommodation in the residence halls or off campus, as appropriate. All travel costs will be the responsibility of the individual student. Miscellaneous fees such as special course fees, fieldwork courses, key deposits, books, etc. will be paid directly by each participant. Neither institution will charge incoming students an application fee.

9. Vacation Periods

The individual student will be responsible for his or her own housing and meal arrangements and costs during vacation periods (breaks, holidays, or between semesters).

10. Insurance

Each participant will provide his or her own health and accident insurance. Proof of adequate insurance coverage must be provided to the international office of each institution. In the case of (AU) students coming to UAB, they will be required to provide proof of health insurance that meets UAB's minimum standards for insurance coverage before registering for courses.

11. Dependents

The obligations of each institution under this agreement are limited to the exchange of students and do not extend to partners or dependents. Expenses of accompanying partners and dependents are the responsibility of the exchange student.

12. Visa Requirements

Participants will be required to meet any visa requirements that pertain to studying in the host country. In the case of (AU) students coming to UAB, they will need to document having sufficient financial resources for the period of stay.

13. Effective Date and Termination of Agreement

This agreement shall be in effect for five years from the date of its signing. At the anniversary of the agreement, each institution will exchange a brief report indicating any imbalances of student numbers and/or other issues or problems. This agreement may be amended, and/or extended by mutual written consent of both institutions for a period beyond its original date of expiration. Either party may terminate this agreement by serving written notice to the other party. In this case, if either party desires to balance the numbers before termination, the other party will cooperate in that effort. Otherwise, termination will take effect six months from the date of the written notice.

14. Agreement

In agreement with the above terms of participation, the following signatures are affixed:

**University of Alabama at Birmingham
(UAB)**

Alexandria university (AU)

